

Walk-in-Interview

Assam Gramin Vikash Prashikshan Trust (AGVPT) has decided to conduct a Walk-in-Interview for contractual engagement of Faculty (01 post at each RSETI) and Office Assistant (01 post at each RSETI) at Rural Self Employment Training Institute (RSETI)s. The offer of engagement of services will be issued by Assam Gramin Vikash Prashikshan Trust (AGVPT) and there will be no link or connection whatsoever with the parent Bank i.e, Assam Gramin Vikash Bank. The interview will be held at the respective RSETIs as detailed in the table below:

SI	RSETI	Venue of Interview	Positions	Date of Interview	Time of Interview
1	Jorhat	AGVB RSETI Jorhat Dhekorgorah, Dulia Gaon,(Near Buniyadi Tiniali) P.O.-Dhekorgorah, Dist-Jorhat, PIN- 785015	Faculty	19 th June 2024	From 9.00 AM to 1.00PM
			Assistant	19 th June 2024	From 2.00 PM to 6.00PM
2	Bongaigaon	AGVB RSETI Bongaigaon Krishna Nagar, Ward No.03(Near Doul Mandir), P.O.-Abhayapuri, Dist- Bongaigaon, PIN-783384	Faculty	20 th June 2024	From 9.00 AM to 1.00PM
			Assistant	20 th June 2024	From 2.00 PM to 6.00PM
3	Sonitpur	AGVB RSETI Sonitpur Chandmari Police Station Road, Near Fire Brigade, Dist-Sonitpur, Tezpur-784001	Faculty	20 th June 2024	From 9.00 AM onwards
			Assistant	21 st June 2024	From 9.00 AM onwards
4	Kamrup	AGVB RSETI Kamrup Vill & P.O.-Uparhali, (Guwahati Sub Divisional Marketing Committee Office Campus) Dist-Kamrup, PIN- 781122	Faculty	20 th June 2024	From 9.00 AM to 1.00 PM
			Assistant	20 th June 2024	From 2.00 PM to 6.00 PM
5	Kamrup(M)	AGVB RSETI Kamrup(M) Umananda Building Opp.To Chandmari Police Station, Chandmari, Guwahati-781003	Faculty	24 th June 2024	From 9.00 AM onwards
			Assistant	25 th June 2024	From 9.00 AM onwards

Candidates must reach at the venue sharp at 9.00 AM (for the interview time scheduled from 9.00 am to 1.00 pm) & at 1.30 pm (for the interview time scheduled from 2.00 pm to 6.00 pm) failing to which, he/she will not be allowed to attend the interview.

Interested candidates having desired qualifications as given below may appear in the interview with the original documents and the application as furnished hereunder.

General Terms & Conditions:

- 1. Period of Service:** The contract of engagement will be valid for a period of 3 years subject to annual review and renewal of the contract based on performances. The decision of AGVPT is final in this regard.
- 2. Eligibility Criteria:**

Sl	Position	No of Post	
1	Faculty	1	<p>Qualification:</p> <ol style="list-style-type: none"> 1. Shall be graduate (any i.e, Science/Commerce/Arts)/ Post Graduate; however preference may be given to MSW/MA in Rural Development/MA in Sociology/Psychology/B.Sc.(Veterinary),B.Sc.(Horticulture),B.Sc.(Agril.),B.Sc.(Agr i.Marketing)/B.A. with B.Ed etc. 2. Shall have a flair for teaching and possess sound Computer Knowledge. 3. Excellent communication skills in the local language essential, fluency in English and Hindi will be an added advantage. 4. Should have Skills in Typing in Local Language. 5. Typing skills in Hindi/ English typing, an added advantage. Previous experience as Faculty preferred. <p>Experience : At least one year teaching experience in any educational/training, govt. /PSU/private institutions etc.</p> <p>Consolidated Salary: Rs 30,000/- Other incentives/allowances will be as per Uniform HR Policy for the outsourced Staff in RSETIs.</p> <p>Age: 22 to 40 years</p>
2	Office Assistant	1	<p>Qualifications:</p> <ol style="list-style-type: none"> 1. Shall be a graduate viz. BSW/B.A./B.Com/ with computer knowledge. Knowledge in Basic Accounting is a preferred qualification. 2. Shall be fluent in spoken and written local language. Fluency in Hindi/English would be an added qualification. 3. Shall be proficient in MS Office,Tally & Internet. Skills in typing in local language is essential, typing skills in English an added advantage. <p>Experience : At least one year experience in the relevant field or working as assistant in any educational/training/ govt./PSU/ corporate institutions etc.</p> <p>Consolidated Salary: Rs 20,000/- Other incentives/allowances will be as per Uniform HR Policy for the outsourced Staff in RSETIs.</p> <p>Age: 22 to 40 years</p>

3. Documents to be produced at the time of Interview:

Application as placed in **Annexure-I** with self-attested copies of under mentioned certificates:

- Secondary School Certificate / School leaving certificate or any other documentary proof of age.
- Mark sheets (year wise) showing specifically the subject studied and certificates in respect of educational qualification viz. HSLC, HSC, Graduate / post graduate Degree etc.
- Experience certificates specifying designation, job profiles, period of service (with specific dates, emoluments, activity profile of previous and present employers etc.).
- A recent passport size photograph should be securely pasted on the application and should be signed across it by the candidate.
- Three nos recent passport size photographs.

Selected candidates will be required to produce a valid discharge certificate from the present employer before joining the service. (In case of in service candidates)

- No TA/DA shall be admissible for interview.

5. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT: Candidates are warned that they should not furnish any particulars that are false, tampered, fabricated or suppress any material information while filling up the application form and submitting the certified copies/ testimonials. At the time of interview, if a candidate is (or has been) found guilty of (i) using unfair means or (ii) impersonating or procuring impersonation by any person or (iii) misbehaving in the interview or (iv) resorting to any other irregular or improper means his / her candidature for the selection may in addition to rendering himself / herself liable to criminal prosecution (a) to be disqualified from the interview (b) to be debarred either permanently or for a specified period any examination or selection held by the AGVPT.

Decision of the AGVPT in all matters regarding eligibility of the candidate, the stages at when such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview selection and any other matter relating to engagement will be final and binding on the candidate. No correspondence or personal enquiry shall be entertained by the AGVPT on this behalf.

Engagement of selected candidates is subject to his / her being declared medically fit as per the requirement of the AGVPT. Candidate's admission to the interview is strictly provisional. The mere fact that the candidate has been called for interview does not imply that his candidature has been finally cleared by the AGVPT.

Assam Gramin Vikash Prashikshan Trust

AGVPT

Date: 05-06-2024

APPLICATION FORMAT

Annexure-I

**APPLICATION FOR ENGAGEMENT IN THE POST FACULTY/OFFICE ASSISTANT IN RURAL SELF
EMPLOYMENT TRAINING INSTITUTE (RSETI SPONSORED BY ASSAM GRAMIN VIKASH BANK) ON
CONTRACT BASIS**

(Fill all columns in legible capital letters)

**CHAIRMAN
ASSAM GRAMIN VIKASH PRASHIKSHAN TRUST
C/O-ASSAM GRAMIN VIKASH BANK, HEAD OFFICE
G.S. ROAD, CHRISTIAN BASTI
GUWAHATI - 781005**

**PLEASE AFFIX
YOUR RECENT
PHOTOGRAPH AND
SIGN ACROSS**

I hereby submit my application for the above post in the prescribed format.

Name of the Post

Name of the RSETI

1. FULL NAME (IN BLOCK LETTERS)

Mr./Mrs.

2. PERMANENT ADDRESS (IN BLOCK LETTERS):

PIN

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3.Date of Birth (As per School leaving Certificate HSLC)

Date _____ Month _____ Year _____.

Age as on 01.04.2024 _____ Years _____ Months.

4. MOBILE NO. :

E-MAIL ID :

5. GENDER : (Tick in the appropriate box)

MALE	FEMALE	TRANSGENDER
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6. FATHER'S / HUSBAND'S NAME: (IN BLOCK LETTERS) _____

7. NATIONALITY: _____

8. PLACE OF DOMICILE: PLACE _____ DISTRICT _____ STATE _____

9. Educational and Professional Qualifications (as on 01-04-2024):

(a) Details of Graduation / Post Graduation as per the eligibility criteria prescribed for the post as on the date of application)

Particulars	Name of the Degree and Discipline	Class / Division	Percentage of marks
Graduation			
Post Graduation			

b) Details of Education (Matriculation onwards)

Examination passed	Name of the Institution/University	Subjects studied in detail	Date, Month, year of passing	Percentage of marks	Class / Division

10. Particulars of Post Qualification Experience including the Present Occupation / Job (As on 01.04.2024) :

Name of the employer (s) / firm etc. and the nature and details of activities carried out by the employer	Designation and rank, if any	Period of Service		Length of Service Yrs. Months/ days	Nature of duties performed in detail	Remarks (Reasons for leaving services)
		From	To			

11. Languages known:

Sl.No.	Language	Read*	Write*	Speak*

*(Mark 'X' in the appropriate box)

DECLARATION: I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information given by me is found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature / appointment is liable to be cancelled / terminated.

PLACE:

DATE:

SIGNATURE OF CANDIDATE