



অসম গ্ৰামীন বিকাশ বেঙ্ক ASSAM GRAMIN VIKASH BANK

(A joint undertaking of Govt. of India, Govt. of Assam & Punjab National Bank)

Head Office: Adams Plaza, Christian Basti, Guwahati -781005 (Assam)

Phone No : 0361-2340018

Web site: www.agvbank.co.in; e-mail: agvbank @ yahoo. co. in

AGVB/PER/GEN/193/02/2024-25

Date: 09.08.2024

NOTICE

It is for information of all concerned that, the list of roll nos. of the candidates allotted by IBPS to Assam Gramin Vikash Bank under Reserve List II of CRP RRB XII for the posts of Office Assistant (M) are to undergo Photo, Iris & Document verification/ Pre Joining formalities as per the time & schedule for each group of candidates mentioned below.

Candidates will have to get themselves duly examined by **Apollo Medical Centre, Subham Building, Block-H, adjacent to NEEPCO building, R.G. Baruah Road, Guwahati** on 30.08.2024 (Medical Certificate format is enclosed), the cost which is to be borne by the candidate concerned. Those candidates who goes through the Photo & Iris verification and whose medical report is received, will be issued the Offer Letter of Joining after pre joining formalities. The detailed schedule is-

SL No	Post	Date	Activity	Venue	Time
1	Office Assistant (M)	30.08.2024	Medical Check up	Apollo Medical Centre	Any Time
		31.08.2024	Pre joining formalities / Execution of Bond	AGVB Learning & Knowledge Management Centre, Rajgarh Rd.	10.00 AM
			Distribution of Appointment Letter & Posting order	AGVB Learning & Knowledge Management Centre, Rajgarh Rd.	03.00 pm

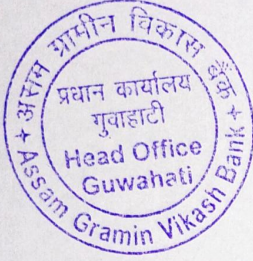
Candidates will be needed to report at the Place of Posting on 02.09.2024.

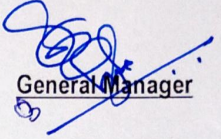
It may please be noted that candidates should come prepared on the day of Photo, Iris & Document verification/Pre Joining formalities with the following documents/certificates in original along with the photocopies of the same:

1. Print out of the original e-mail / notice sent by IBPS, Mumbai intimating about one's allotment to Assam Gramin Vikash Bank for offer of appointment in the post concerned.
2. Print-out of the filled-in application form with photograph, duly signed.
3. Secondary School Certificate/School leaving certificate for proof of age.
4. Mark sheet (Year wise) showing specifically the subjects studied including the local language of the state and certificates in support of educational qualification viz. SSC/HSC/Graduation/Post graduation/ Professional/Research qualification, etc.
5. Caste certificate from the Competent Authority in prescribed format in case of candidates belonging to SC/ST/OBC (Non-Creamy Layer)/EWS. The caste/tribe, for which reservation is claimed, must be in the list of scheduled caste/tribe, OBC, as notified by Government.
6. Certificate of Disability issued in the prescribed format by the Medical Board of at least three doctors constituted by the Government clearly specifying the category and degree of disability, in case of differently-abled persons.
7. Discharge Certificate/Proforma A for Released/Retired Personnel, in case of candidates serving in the Defense Services.
8. Photo identity proof and Address Proof.
9. Police verification report for permanent address & criminal background record.
10. Unconditional and satisfactory discharge/release certificate from present employer, in case of candidates already employed. No lien or quasi-lien service will be accepted.
11. Five copies (four passport size and one postcard size) of color photograph similar to that submitted at the time of CRP RRB XII, signed on the back by a ball pen and name written thereon.
12. Any other relevant document.
13. Candidates may also approach Apollo Medical Centre Authority for earlier medical health checkup as per convenience of Apollo Medical Centre Authority (contact details 7577005558/9706926298).

Other document to be submitted:

The candidates are required to execute an **indemnity bond** (copy enclosed) on a non-judicial stamp paper (**only of state of Assam** purchased in the name of the candidate) of Rs. 1000/- only for continuing of minimum of three years of service, failing which an amount of Rs. 1,00,000.00 (Rupees one lakh) with interest equivalent to Bank's existing MCLR, from the date of breach of the conditions of agreement till payment, apart from giving the employer Bank a three month's/one month's notice (as per Service Regulations of the Bank) intimating his/her intention to resign from the service of the Bank. For this purpose, the candidate required to come with one "Surety" (preferably natural guardian) for signing and execution of the bond on 31.08.2024 along with KYC documents of the "Surety". All candidates should come with the indemnity bond duly typed in stamp paper which will be executed on above dates.




General Manager

List of Office Assistant (M) : Documents Verification						
TABLE 1		TABLE 2		TABLE 3		Time
1273000237	1283001644	1293000591	1273002983	1273003071	1273007737	10.00 AM
1273004658	1273007151	1293000574	1263002546	1293000039	1273007603	
1273003981	1273002407	1293001538	1283000523	1273002331		

** All candidates are advised to complete the Medical Test on 30.08.2024 at Apollo Medical Centre.